

**Mayor**

John Gunter

**Council Members**

District 1: Bill Steinke

District 2: Laurie Lehmann

District 3: Derrick Donnell, Ed.D.

District 4: Jennifer I. Nelson-Lastra

District 5: Joe Kilraine

District 6: Keith E. Long

District 7: Rachel Kaduk

**City Manager**

Michael Ilczyszyn

**City Attorney**

Aleksandr Boksner

**City Auditor**

Andrea R. Russell

**City Clerk**

Kimberly Bruns

## **AGENDA FOR THE REGULAR MEETING OF THE CAPE CORAL CITY COUNCIL**

May 21, 2025

05:00 PM

Council Chambers

### **PLEDGE OF CIVILITY**

We will be respectful of each other even when we disagree.

We will direct all comments to the issues. We will avoid personal attacks.

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### **1. MEETING CALLED TO ORDER**

- a. Mayor Gunter

### **2. INVOCATION/MOMENT OF SILENCE**

- a. Memorial Day Tribute – Mayor Gunter

### **3. PLEDGE OF ALLEGIANCE**

- a. National Anthem – Genesis Zapata-Vasquez from Island Coast High School

### **4. ROLL CALL**

- a. Mayor Gunter, Council Members Donnell, Kaduk, Kilraine, Lastra, Lehmann, Long, Steinke

### **5. CHANGES TO AGENDA/ADOPTION OF AGENDA**

### **6. RECOGNITIONS/ACHIEVEMENTS**

- a. Presentation to City Employees for Years of Service

- b. Florida Water Environment Association Earl D. Phelps Award Presentation to City of Cape Coral Utilities Department

## **7. APPROVAL OF MINUTES**

- a. Regular Meeting – May 7, 2025

## **8. CITIZENS INPUT TIME**

A maximum of 60 minutes is set for input of citizens on matters concerning the Consent Agenda and City Government within Council jurisdiction to include Resolutions appearing in Sections other than Public Hearings and Public Input; 3 minutes per individual.

## **9. BUSINESS**

- a. Consent Agenda

- 1. Resolution 103-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, amending Resolution 66-06, relating to the establishment of a uniform procedure for the payment of actual and necessary travel expenses that are reimbursable to the Mayor and City Council members.

- 2. Resolution 121-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, authorizing a Substantial Amendment to the 2024-2025 One Year Action Plan for the Community Development Block Grant (CDBG) Entitlement Program; authorizing and directing the City Manager or their designee to prepare and submit the amendment to the U.S. Department of Housing and Urban Development; Authorizing the City Manager or their designee to execute all agreements and documents necessary for submission of the amendment and the use of such funds.

Department: Development Services

Dollar Value: \$300,000 (CDBG Fund)

Duration: Until Expended

- 3. Resolution 126-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, awarding Request for Proposal No. RUT2391KR for the Professional Engineering and Design Services of the North-South Transfer Pump Station Rehabilitation Project to AECOM Technical Services, Inc.; approving Contract No. RUT2391KR between the City of Cape Coral, Florida and AECOM

Technical Services Inc. to provide Professional Engineering and Design Services for the North-South Transfer Pump Station Rehabilitation Project for an amount not to exceed \$1,076,301; authorizing the City Manager or their designee to execute the contract and purchase orders.

Department: Utilities

Dollar Value: \$1,076,301 (Water and Sewer Fund)

Duration: 365 calendar days for design after the Notice to Proceed is issued, 545 days for project management, permitting, bid support, construction and engineer of records services.

Procurement Methodology: Competitive Solicitation – Request for Proposal

4. Resolution 131-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, amending Resolution 314-24, to authorize the purchase of additional vehicles and peripheral upfitting equipment in the estimated amount of \$2,794,750; approving the disposal of any City-owned surplus tangible personal property.

Department(s): City-Wide

Dollar value: \$2,794,750 (General Fund, Enterprise Funds, Internal Services Funds, offset by applicable Auction Proceeds and Insurance Proceeds, if any)

Duration: N/A

Procurement Methodology: Applicable procurement procedures identified in Section 2-144 of the City Code of Ordinances

5. Resolution 132-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, awarding Request For Proposal No. RPW2563KMR to establish a prequalified list of firms to provide landscape materials and services for the City on an as-needed basis; approving Master Service Agreement No. RPW2563KMR-A with Coco Tree Service Corp., Mater Service Agreement No. RPW2563KMR-B with John Fideli Landscape, LLC, Master Service Agreement RPW2563KMR-C with P&T Lawn and Tractor Service, Inc., Master Service Agreement RPW2563KMR-D with The Davey Tree Expert Company, Master Service Agreement No. RPW2563KMR-E with Tony's Lawn and Landscaping, LLC, and Master Service Agreement No. RPW2563KMR-F with Visualscape, Inc.; authorizing the City Manager or their designee to execute the Master Service Agreement(s), renewal(s), work authorization(s) and purchase order(s).

Department: Public Works

Dollar value: N/A; (Utilization will be on an as-needed basis; Funding will be identified, as applicable, when needed)

Duration: Three-year term with optional two one-year renewals

Procurement Methodology: Competitive Solicitation – Request for Proposal/Qualification

6. Resolution 133-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, awarding Request For Proposal No. REM2523KMR for the Cape Coral Business Community Resiliency Plan to Integrated Solutions Consulting Corp., approving Contract No. REM2523KMR between the City of Cape Coral, Florida, and Integrated Solutions Consulting Corp. to establish the Cape Coral Business Community Resiliency in the amount of \$162,500; Authorizing the City Manager or their designee to execute the Contract and Purchase Orders.

Department: Emergency Management and Resilience

Dollar value: \$162,500 (CDBG-DR Grants)

Duration: 365 calendar days upon issuance of Notice to Proceed

Procurement Methodology: Competitive Solicitation – Request for Proposal

7. Resolution 136-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving the creation of the “Telecommunications Manager,” “Service Worker I, II, III,” and “Heavy Equipment Operator” classifications; approving the reclassification of the “Telecommunicator Supervisor” to the “Telecommunications Manager” classification; approving the abolishment of the “Telecommunicator Supervisor,” “Laborer,” “Groundskeeper,” “Field Technician,” “Senior Groundskeeper,” “Equipment Operator,” “Senior Equipment Operator,” and “Senior Utilities Technician” classifications.

Department: Human Resources

Dollar Value: \$65,659 (General Fund, Enterprise Funds, and Internal Service Fund)

8. Resolution 139-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving the purchase order for office supplies and workplace solutions from Staples Contract & Commercial, LLC, on an as-needed basis, in accordance with Sourcwell Contract No. 070924, in the estimated annual amount of \$200,000, not to exceed budgetary limits; authorizing the City Manager or their designee to execute any contracts, purchase order(s), and renewal(s).

Department: Citywide

Dollar Value: \$200,000 (General Fund, Enterprise Funds, Internal Funds)

Duration: Four-year contract with three additional one-year renewals

Procurement Methodology: Piggyback

9. Resolution 141-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving Contract No. PPW2598JA with Pavement Technology, Inc., in

accordance with the City of Punta Gorda Contract No. F2020107/SVC-ASPHREJ/2021, to provide pavement preservation services on select local City roadways, in the estimated annual amount of \$500,000, not to exceed budgetary limits; authorizing the City Manager or their designee to execute the contract and purchase order(s).

Department: Public Works

Dollar Value: \$500,000 (6 Cent Gas Tax Fund)

Duration: 120 calendar days after the Notice to Proceed is issued

Procurement Methodology: Piggyback

10. Resolution 142-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving the use of telecommunication services and mobile communication services *Software Name Confidential and exempt per 119.0725, Florida Statutes*, in accordance with State of Florida Contract No. *Software Name Confidential and exempt per 119.0725, Florida Statutes*, for telecommunication services, in the estimated annual amount of \$750,000; authorizing the City Manager or their designee to execute the contract, purchase order(s) and renewal(s).

Department: Information Technology Solutions (ITS)

Dollar Value: \$750,000 (Citywide-General Fund, Enterprise Funds, Internal Services Funds)

Duration: Through contract expiration of 8/23/2026 with one 5-year renewal

Procurement Methodology: Piggyback

11. Resolution 143-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving a Change Order to Purchase Order No. 25500732 with United Safety & Alarms, Inc. for additional permitting, inspection and administration services for the purchase of a FM200 fire suppression system, increasing the purchase order from \$129,943.77 to \$144,943.77; authorizing the City Manager or their designee to execute the change order to increase purchase order 25500732.

Department: Public Works

Dollar Value: \$15,000 (Building Maintenance)

12. Resolution 144-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving Staffing and Cost Proposal (SCP) ST-05 with Stantec Consulting Services, Inc., to provide professional engineering and design services to design and prepare the Corridor Access Management Plan for the Chiquita Boulevard Corridor, between Veterans Memorial Parkway to Cape Coral

Parkway, for a not to exceed amount of \$494,451; authorizing the City Manager or their designee to execute the Staffing and Cost Proposal and purchase order(s).

Department: Public Works

Dollar Value: \$494,451 (Transportation Capital Fund)

Duration: 300 calendar days for Design after the Notice to Proceed is issued and 365 calendar days for construction assistance once construction starts

Procurement Methodology: Staff Cost Proposal (from a City Solicited Contract)

13. Resolution 145-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving the Affiliation Agreement between Florida Gulf Coast University Board of Trustees and the City of Cape Coral, a Florida municipal corporation, for the use of City facilities to provide practical training experience for students enrolled in Florida Gulf Coast University; Authorizing the City Manager or their designee to execute the Affiliation Agreement.

Department: Fire

Estimated Dollar Value: \$0 (Fund: N/A)

Duration: From August 2025 to May 2026

14. Resolution 146-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, increasing the purchase order to Tetra Tech, Inc., from \$200,000 to \$385,000, for disaster emergency debris removal monitoring services, as a result of Hurricane Milton; authorizing the City Manager or their designee to execute purchase orders, change orders and any related documents.

Note: Increase is due to the original dollar amount only being an estimate of the services required for debris monitoring services after Milton. The scope did not increase.

Department: Public Works

Dollar Value: \$185,000 (Disaster Fund – cost covered by the Public Assistance Grant)

15. Resolution 147-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, awarding Bid No. BUT2569LC to Odyssey Manufacturing, Co. for the supply and delivery of sodium hypochlorite; approving Contract No. BUT2569LC to Odyssey Manufacturing for the supply and delivery of sodium hypochlorite for the City's Utilities Water Production and Reclamation Facilities, in the estimated annual amount of \$2,193,040, not to exceed budgetary limits; authorizing the City Manager or their designee to execute the contract, purchase order(s) and

renewal(s).

Department: Utilities

Dollar Value: \$2,193,040 (Water and Sewer Fund)

Duration: One year with three optional one-year renewals

Procurement methodology: Competitive Solicitation - Invitation to Bid (ITB)

16. Resolution 152-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving Amendment No. 3 to Contract No. CON-UT18-15MC between the City of Cape Coral, Florida, and Vanguard Utility Service, Inc. to extend the term of the Contract for a period of six months and include the installation of potable water meters, sizes and ranging from 5/8" to 2", for the installation of potable water meters at new customer service connections, in the estimated amount of \$133,890, not to exceed budgetary limits; authorizing the City Manager or their designee to execute the amendment and purchase order(s).

Department: Utilities

Dollar Value Amount: \$133,890 (Water & Sewer Fund)

Duration: 6 months or when new contract is signed, whichever occurs first

17. Resolution 153-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving an Agreement between The Cape Coral Charter School Authority and the City of Cape Coral, Florida, to partner with the Cape Coral Police Department to provide School Resource Officers at the Charter Schools in the City of Cape Coral, Florida, governed by the Cape Coral Charter School Authority; authorizing the Mayor to execute the Agreement.

Department: Police

Dollar Value: \$240,000 (General Fund)

Duration: One year (July 1, 2025 – June 30, 2026)

18. Resolution 154-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving an Agreement between Southwest Charter Foundation, Inc. and the City of Cape Coral, Florida, to partner with the Cape Coral Police Department to provide School Resource Officers at Mid Cape Global Academy located in the City of Cape Coral, Florida; authorizing the Mayor to execute the Agreement.

Department: Police

Dollar Value: \$60,000 (General Fund)

Duration: Two Years (July 1, 2025 – June 30, 2027)

19. Resolution 155-25

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving an Interlocal Agreement between the School Board of Lee County, Florida, and the City of Cape Coral, Florida, to partner with the Cape Coral Police Department to provide School Resource Officers in Lee County District Schools within the City of Cape Coral, Florida; authorizing the Mayor to execute the Agreement.

Department: Police

Dollar Value: up to \$1,380,000 (General Fund)

Duration: One Year (August 1, 2025 – July 31, 2026)

b. Appointments to Boards / Committees / Commissions

1. Florida League of Cities - Voting Delegate
2. Florida League of Cities – Board of Directors - Ten Most Populous Cities
3. Florida League of Mayors
4. Southwest Florida League of Cities

c. Unfinished Business

1. Follow up items for Council
2. Follow Up Items from City Management

d. New Business

1. Well Data Information Portal

**10. ORDINANCES/RESOLUTIONS**

a. Public Hearings - Quasi-Judicial Hearings

1. Resolution 116-25 (VAC24-000007\*) Public Hearing

\*Quasi-Judicial, All Persons Providing Testimony Must Be Sworn In

WHAT THE RESOLUTION ACCOMPLISHES:

A Resolution of the Mayor and City Council of the City of Cape Coral providing for the vacation of plat for a portion of Finisterre Lake right-of-way and underlying easements adjacent to Lots 19, 20, 21 and 22, Block 3347, Unit 65, Cape Coral Subdivision, provides for the vacation of plat for platted easements lying in Lots 19, 20, 21, and 22, Block 3347, Unit 65, Cape Coral Subdivision.



Property located at 1130 SW 43<sup>rd</sup> Street.  
Acreage: 1001 sq. ft. lake ROW and 888 sq. ft. of platted easements  
Applicant: MRC Property Management LLC.  
City Planning Staff Recommendation: Approval with conditions  
Hearing Examiner Recommendation: Approval

2. Ordinance 18-25 (RZN24-000008\*) Public Hearing

\*Quasi-Judicial, All Persons Providing Testimony Must Be Sworn In

WHAT THE ORDINANCE ACCOMPLISHES:

An Ordinance of the Mayor and City Council of the City of Cape Coral amending the City of Cape Coral, Florida Official Zoning District Map of all property within the limits of the City of Cape Coral, by rezoning property described as Lots 1 through 7, Block 809, Unit 22, Cape Coral Subdivision, from Professional (P) to Residential Multi-Family Low (RML) zone, property located at 1207 SE 8<sup>th</sup> Place.

Acreage: 0.8 acres (+/- 34,863 SF)

Applicant: Gasparilla Investments LLC

City Planning Staff Recommendation: Denial

Hearing Examiner Recommendation: Grant

3. Ordinance 19-25 (RZN24-000005\*) Public Hearing

\*Quasi-Judicial, All Persons Providing Testimony Must Be Sworn In

WHAT THE ORDINANCE ACCOMPLISHES:

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida amending the City of Cape Coral, Florida Official Zoning District Map of all property within the limits of the City of Cape Coral, rezoning property described as Lots 60 through 67, Block 809, Unit 22, Cape Coral Subdivision, from Professional (P) to Residential Multi-Family Low (RML) zone, properties are located at 1224 Country Club Boulevard and 1306 Country Club Boulevard.

Acreage: 0.92 Acres

Applicant: Blue Water Trust LLC.

City Planning Staff Recommendation: Denial

Hearing Examiner Recommendation: Grant

4. Ordinance 20-25 (RZN25-000001\*) Public Hearing

\*Quasi-Judicial, All Persons providing Testimony Must Be Sworn In

WHAT THE ORDINANCE ACCOMPLISHES:

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida Official Zoning District Map of all property within the limits of the City of Cape Coral, by rezoning property described as Lots 1 through 4, and Lots 69 through 72, Block 1750, Unit 45,

Cape Coral Subdivision, from Professional (P) to Commercial (C) zone, and by rezoning property describes as Lots 67 and 68, Block 1750, Unit 45, Cape Coral Subdivision, from Single Family Residential (R1) to Commercial Zone (C) zone, property located at 701 Mohawk Parkway.

Acreage: 1.22 Acres

Applicant: Eric Feichthaler

City Planning Staff Recommendation: Approval

Hearing Examiner Recommendation: Approval

b. Public Hearings - Legislative Hearings

(Note: Input received as follows: 1. City Staff presentations are limited to five (5) minutes; 2. Applicant(s) presentations are limited to five (5) minutes; and 3. Resident input is limited to three (3) minutes per individual with a maximum of sixty (60) minutes total. All three are subject to the following statement: Unless otherwise extended by City Council.)

1. Resolution 140-25 Public Input

WHAT THE RESOLUTION ACCOMPLISHES:

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, amending Resolution 222-24 to increase irrigation service rates commencing October 1, 2025 and October 1, 2026. (Brought forward by City Management)

Department: Utilities

Fund: Water & Sewer Fund

2. Ordinance 22-25 Public Hearing

WHAT THE ORDINANCE ACCOMPLISHES:

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 2, Administration, Article V, Boards and Commissions, Division 12, Youth Council, regarding the composition of the Youth Council, provides an appointment mechanism for advisors. (Brought forward by City Council)

c. Introductions

1. Ordinance 25-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the Land Development Code of the City of Cape Coral, Florida, Article 5, Development Standards, Chapter 1, General Requirements for all development, Section 5.1.6., Protection of Easements, and Article 5, Development Standards, Chapter 1, General Requirements for all development, Section 5.1.13., Single-Family Residential Standards, regarding Public Utility

Easements and Fill Limitations. (Brought forward by Mayor Gunter)

2. Ordinance 26-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 12, Offenses and Miscellaneous Provisions, Article XIV, Residential Rental Property, Section 12-129, Residential Rental Property Registration, regarding the requirement to register residential rental property with the City; providing for codification and resolution of conflicting laws. (Brought forward by Councilmember Long)

3. Ordinance 27-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 12, Offenses and Miscellaneous Provisions,” Article XIV “Residential Rental Property,” by creating Section 12-129.5, “Tourist Development Fund,” to establish a Tourist Development Fund that is funded by revenues collected under Section 12-129 of the Code of Ordinances; providing for authorized uses of Tourist Development Funds; providing for codification and resolution of conflicting laws. (Brought forward by Councilmember Long)

4. Ordinance 28-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 2, Administration, Article V, Boards and Commissions, Division 3, Code Enforcement, by creating Section 2-88.5, Procedure to request that a fine or lien be reduced; conditions and criteria therefor, regarding the procedure to request fine or lien reductions by the Special Magistrate, providing for codification and resolution of conflicting laws, providing for severability and an effective date. (Brought forward by City Management/Attorney)

5. Ordinance 31-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the Land Development Code of the City of Cape Coral, Florida, Article 3, Development Review, Chapter 1, Development Review Procedures, Section 3.1.3., Development Approval Process; Table 3.1.3; Article 3, Development Review, Chapter 1, Development Review Procedures, Section 3.1.14. Review by Department Directors; Administrative Appeals; and Appeals; Article 5, Development Standards, Chapter 4, Marine Improvements, Section 5.4.8. Bulkheads; Seawalls, and Retaining Walls; Article 9, Floodplain Management, Chapter 6, Variances and Appeals, Section 9.6.2. Appeals; and

Article 13, Reasonable Accommodation & Dispute Resolution, Section 13.1.1. Reasonable Accommodation, regarding the appeal process. (Brought forward by City Management)

6. Ordinance 32-25 Set Public Hearing for June 4, 2025

An Ordinance of the Mayor and City Council of the City of Cape Coral, Florida, amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 19 "Water and Sewer Utilities", Article VII, "Water Management", Section 19-94, "Penalties", regarding the penalties for water management violations; amending the City of Cape Coral, Florida, Code of Ordinances, Chapter 21 "South Florida Water Management District Water Shortage Plan", Section 21-7, "Penalties", regarding the penalties for water management violations; providing for codification and resolution of conflicting laws. (Brought forward by City Management)

**11. REPORTS OF THE MAYOR AND COUNCIL MEMBERS**

**12. REPORTS OF THE CITY ATTORNEY AND CITY MANAGER**

**13. TIME AND PLACE OF FUTURE MEETINGS**

- a. A Committee of the Whole will be held on Wednesday, May 28, 2025, beginning at 9:00 a.m. in Council Chambers.

**14. MOTION TO ADJOURN**

## **GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA**

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting at (239) 574-0411. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address Council under Citizens Input may do so during the designated time at each meeting. Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website ([www.capecoral.gov](http://www.capecoral.gov)) after 4:00 PM on the Thursday prior to the Council Meeting.

### **\*Quasi-Judicial Hearings - Department of Development Services Cases**

For all quasi-judicial hearings for the Department of Development Services cases, the following procedures shall be used to afford all parties a full opportunity to be heard on matters relevant to the application.

1. The applicant, as well as witnesses offering testimony, or presenting evidence, will be required to swear or affirm the testimony they provide is the truth.
2. The order of presentation will begin with the city staff report, followed by the presentation by the applicant or their representative, followed by witnesses called by the applicant. City staff may also call witnesses and experts. The members of the public will be offered an opportunity to speak after all witnesses and experts. (Note: The Mayor may change the order of presentations)
3. The applicant or their representatives and the city staff may cross examine individuals offering testimony.
4. Members of the City Council may question any witness on relevant issues raised by the applicant or applicant's representatives, city staff, or by any member of the public.
5. The Mayor may impose reasonable time limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is believed that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
6. After the introduction of all relevant testimony and evidence and conclusion of cross examination, the applicant shall have the opportunity to present a closing statement.
7. If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Note: This Agenda should not be viewed as containing definitive information on matters of law with respect to ordinance and resolution summaries.