

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CAPE CORAL, FLORIDA, APPROVING THE PURCHASE ORDER FOR OFFICE SUPPLIES AND WORKPLACE SOLUTIONS FROM STAPLES CONTRACT & COMMERCIAL, LLC, ON AN AS NEEDED BASIS, IN ACCORDANCE WITH SOURCEWELL CONTRACT NO. 070924, IN THE ESTIMATED ANNUAL AMOUNT OF \$200,000, NOT TO EXCEED BUDGETARY LIMITS; AUTHORIZING THE CITY MANAGER OR THEIR DESIGNEE TO EXECUTE THE CONTRACT, PURCHASE ORDER(S) AND RENEWAL(S); PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, departments City-wide purchase office supplies for day-to-day operations; and

WHEREAS, Sourcewell issued competitively solicited Request For Proposal No. 070924 on July 9, 2024, to select a company to provide office, school and other workplace related supplies and services on an as-needed basis for its members; and

WHEREAS, Contract No. 070924 was awarded to Staples Contract & Commercial, LLC, for a contract term of 4 years, with the option to renew for three additional one-year periods; and

WHEREAS pursuant to Section 2-144(f) of the City of Cape Coral, Florida, Code of Ordinances, the City is authorized to purchase goods or services under a contract awarded by another governmental entity or not-for-profit entity by competitive bid; and

WHEREAS, the City Manager recommends that the Mayor and City Council approve the Purchase Order for office supplies and workplace solutions from Staples Contract & Commercial LLC, in accordance with Sourcewell Contract 070924, for an estimated annual amount of \$200,000, not to exceed budgetary limits.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAPE CORAL, FLORIDA:

Section 1. The Mayor and City Council hereby approve the Purchase Order for office supplies and workplace solutions from Staples Contract & Commercial LLC, in accordance with Sourcewell Contract 070924, for an estimated annual amount of \$200,000, not to exceed budgetary limits.

Section 2. The Mayor and City Council hereby authorize the City Manager or their designee to execute the purchase order(s) and renewal(s).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAPE CORAL, FLORIDA AT THEIR REGULAR SESSION THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
JOHN GUNTER, MAYOR

VOTE OF MAYOR AND COUNCILMEMBERS:

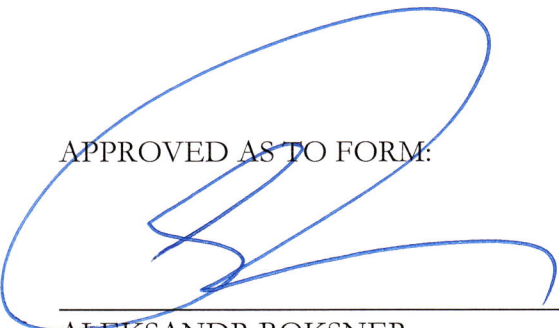
GUNTER \_\_\_\_\_  
STEINKE \_\_\_\_\_  
LEHMANN \_\_\_\_\_  
DONNELL \_\_\_\_\_


LAstra \_\_\_\_\_  
KILRAINE \_\_\_\_\_  
LONG \_\_\_\_\_  
KADUK \_\_\_\_\_

ATTESTED TO AND FILED IN MY OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,  
2025.

\_\_\_\_\_  
KIMBERLY BRUNS  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
ALEKSANDR BOKSNER  
CITY ATTORNEY

  
\_\_\_\_\_  
res/Piggyback Staples