



**Meeting Type** City Council – Regular Meeting

**Meeting Date** May 21, 2025

## **Agenda Request Form**

### **City of Cape Coral**

#### **Title**

Resolution 152-25

#### **Ordinances and Resolutions**

A Resolution of the Mayor and City Council of the City of Cape Coral, Florida, approving Amendment No. 3 to Contract No. CON-UT18-15MC between the City of Cape Coral, Florida, and Vanguard Utility Service, Inc. to extend the term of the Contract for a period of six months and include the installation of potable water meters, sizes and ranging from 5/8” to 2”, for the installation of potable water meters at new customer service connections, in the estimated amount of \$133,890, not to exceed budgetary limits; authorizing the City Manager or their designee to execute the amendment and purchase order(s).

Department: Utilities

Dollar Value Amount: \$133,890 (Water & Sewer Fund)

Duration: 6 months or when new contract is signed, whichever occurs first

**Requested Action** Approve or Deny

#### **Summary Explanation and Background**

On May 14, 2018, Council adopted [Resolution 103-18](#), awarding Contract# CON-UT18-15MC to Vanguard Utility Service, Inc. for professional services for the City’s deployment of manual/touch read meters to Neptune E-Coder Automatic Meter Reading (AMR) technology, as well as outdated radio read meters services. The contract was for a period of three years, commencing on May 18, 2018, through May 17, 2021, with the option of two additional two-year renewals. On October 2, 2019, [Amendment #1](#) was executed adding services for 1-1/2” and larger potable water meter exchanges.

On April 7, 2021, Council adopted [Resolution 67-21](#) for Contract Renewal #1 for an additional two years from May 18, 2021, through May 17, 2023.

On May 3, 2023, Council adopted [Resolution 87-23](#), for Contract Renewal #2 and Amendment #2 to extend the contract for an additional two-year period from May 18, 2023, through May 17, 2025, and adding services for 5/8” potable water meter installation.

Staff is requesting approval of a contract extension for a period of six-months or until a new contract is signed, whichever occurs first, to allow time for the procurement process to be finalized.

Staff is requesting approval of Amendment #3 for installation of potable water meters, sizes ranging from 5/8” to 2” at new customer service connections based on the unit price quoted in an estimated amount of \$133,890 not to exceed budgetary limits.

#### **Strategic Plan Alignment**

Is this a Strategic Decision? **YES**

If No, will it harm the intent or success of the Strategic Plan? **Choose an item.**

If Yes, Priority Goals Supported are listed below:

- CITY SERVICES AND AMENITIES: DELIVER EXCEPTIONAL CITY SERVICES AND HIGH-QUALITY AMENITIES
- COMMUNICATION: CULTIVATE AN ENGAGED AND INFORMED COMMUNITY AND WORKFORCE
- ECONOMY, EDUCATION, AND WORKFORCE: CREATE A COMMUNITY OF PROSPEROUS RESIDENTS, THRIVING NEIGHBORHOODS, AND SUCCESSFUL BUSINESSES
- FISCAL SUSTAINABILITY: MAINTAIN A FINANCIALLY SOUND GOVERNMENT AND HIGH-PERFORMING ORGANIZATION
- INFRASTRUCTURE: INVEST IN RESILIENT INFRASTRUCTURE
- ENVIRONMENTAL SUSTAINABILITY: PRESERVE CAPE CORAL'S NATURAL RESOURCES FOR CURRENT AND FUTURE GENERATIONS

Is this a Consultant recommendation? **NO**

Is this contained in a Master Plan? **Choose an item.**

If yes to either question, please provide details of the name of Consultant or name of the Master Plan when applicable:

### Recommendations

Staff recommends approval of Amendment #3 to CON-UT18-15MC with Vanguard Utility Service, Inc., for installation of potable water meters, sizes ranging from 5/8" to 2" at new customer service connections based on the unit price quoted in an estimated amount of \$133,890 not to exceed budgetary limits and an extension for six-months or until a new contract is signed, whichever occurs first.

### Source of Additional Information

Jeff Pearson, Utilities Director, [jpearson@capecoral.gov](mailto:jpearson@capecoral.gov); 239-574-0709

### Fiscal Impact/Funding Source(s)/Budget Consideration

Account: 400-36013-531398-36-70-536030 (Water and Sewer)

Will this action result in a Budget Amendment? **NO**

Prepared By **Wanda Roop (LC)**