

MINUTES FROM THE AFFORDABLE HOUSING ADVISORY COMMITTEE

TUESDAY, FEBRUARY 27, 2024

Council Chambers

5:00 p.m.

Recording Secretary Pasek called the meeting to order at 5:01 p.m.

Roll Call: Members Contreras, Landis, McBrearty, McGrail, Schwartz, Shaw, and Steinke were present. Member Zivkovic was excused.

ALSO PRESENT: Amy Yearsley, City Planning Manager
Millie Babic, Senior Planner

CITIZENS INPUT TIME

No speakers

BUSINESS

Election of Chair and Vice Chair

Recording Secretary Pasek opened the floor for nominations for Chair.

Member Contreras nominated Member Zivkovic to serve as Chair.

There were no other nominations.

Member Landis moved, seconded by Member Schwartz, to appoint Member Zivkovic to serve as Chair.

Committee polled as follows: Contreras, Landis, McBrearty, McGrail, Schwartz, Shaw, and Steinke voted "aye." Seven "ayes." Motion carried 7-0.

Recording Secretary Pasek opened the floor for nominations for Vice Chair.

Member Steinke nominated Member Contreras to serve as Vice Chair.

There were no other nominations.

Member Steinke moved, seconded by Member Schwartz, to appoint Member Contreras to serve as Vice Chair.

Commission polled as follows: Contreras, Landis, McBrearty, McGrail, Schwartz, Shaw, and Steinke voted "aye." Seven "ayes." Motion carried 7-0.

Recording Secretary Pasek handed the gavel over to Vice Chair Contreras.

Vice Chair Contreras thanked Member Steinke for serving on the Board and asked him to say a few words.

Member Steinke commented on his passion concerning affordable housing and the importance of this committee.

Approval of Meeting Minutes – October 24, 2023

Member McGrail moved, seconded by Member Landis, to approve the minutes of the October 24, 2023 meeting, (as presented). Voice poll: Majority was in favor of approval. Motion carried.

Roles and Responsibilities of AHAC

City Planning Manager Yearsley presented the following displayed slides:

- Affordable Housing Advisory Committee Meeting 2/27/2024
- Function of the AHAC
- Required Incentives for Review
- 2023 Recommended Incentives

Review of 2024 AHAC Meeting Schedule

Manager Yearsley presented the following slide:

- Remaining Schedule for 2024 and what tasks are scheduled for each meeting

2024 Possible Alternate Meeting Schedules A + B

Manager Yearsley presented the following displayed slides:

- Remaining Schedule for 2024 Alternate A - shift dates by two days
- Remaining Schedule for 2024 Alternate B - shifts dates into March versus February with meetings ending in mid-October

Discussion held regarding:

- Changing the meeting date from Tuesday to Thursday
- Are other meetings affected by changing the date
- Dates of Alternate Schedules A and B
- Only the remaining meetings would be affected, and today's date would still count as the first meeting

Member McGrail moved, seconded by Member Schwartz, to adopt Schedule Alternate A or B for 2024 for the Affordable Housing Committee.

Discussion held regarding:

- Changes would only apply to remaining future meetings
- Accepting Schedule B or A

Amended Motion: Member McGrail amended his motion to accept the remaining schedule for the Affordable Housing Committee, today's date is the 27th and this would be meeting one, and go with Alternative A, with meeting dates of April 11, July 18, and October 3. Second agreed.

Committee polled as follows: Contreras, Landis, McBrearty, McGrail, Schwartz, Shaw, and Steinke voted "aye." Seven "ayes." Motion carried 7-0.

Manager Yearsley suggested the Committee watch the City Council agendas as to when the Accessory Dwelling Unit conversation would take place and that she would attempt to get notice to them through the City Clerk.

Time and Place of Next Meeting

A Regular Meeting was scheduled for Thursday, April 11, 2024, at 5:00 p.m. in Council Chambers.

Motion to Adjourn

There being no further business, the meeting adjourned at 5:20 p.m.

Submitted by,

Stacey Pasek
Recording Secretary